



**Colorado State Patrol Family Foundation
Board of Trustees Meeting
55 Wadsworth Boulevard
Lakewood, CO 80226
MINUTES OF THE BOARD
Thursday, December 7, 2017**

President Brett Mattson called a regular meeting of the Board of Trustees of the Colorado State Patrol Family Foundation (hereafter referred to as “the Foundation”) to order at 9:11am on Thursday, December 7, 2017.

Foundation Trustees Present:

Brett Mattson	President
Lynnette Stieb	Vice President (GoToMeeting)
Jane Crisman	Secretary/Treasurer (GoToMeeting)
Carole Adler	Trustee
Jill Distel	Trustee (GoToMeeting)
Amy Nichols	Trustee
Julie Wohlers	Trustee (GoToMeeting)

Foundation Trustees Absent:

Chris Augustine	Trustee
Joy Grissom	Trustee
Colonel Scott Hernandez	Ex-Officio Trustee
Larry Oletski	Trustee

Foundation Staff Present:

John Anderson	Director
Katie Maselbas	Administrator

Approval of Previous Meeting Minutes

MOTION: To approve the meeting minutes from the October 12, 2017 meeting as presented

BY: Julie Wohlers

SECOND: Jill Distel

VOTE: Approved unanimously; Motion carries

Treasurer's Report

John reviewed the Foundation's January-October financials with the Board

MOTION: To accept the financial statements as presented
BY: Amy Nichols
SECOND: Jane Crisman
VOTE: Approved unanimously; Motion carries

DDC Update

John provided a Colorado DDC update to the Board

MOTION: To accept the DDC update as presented
BY: Amy Nichols
SECOND: Lynnette Stieb
VOTE: Approved unanimously; Motion carries

UNFINISHED BUSINESS

Actionable Items from October 2017 Meeting

Board reviewed the remaining actionable items from the October 2017 meeting and they will be revisited at the February meeting, if needed

Colorado Grand Recap

Brett provided a recap of the 2017 Colorado Grand event, based on the written statement provided by Chris

Draft 2018 Budget

Board reviewed draft budgets for the Foundation, Colorado DDC, and Kentucky DDC programs

Executive Session from 11:01am-11:40am

MOTION: To approve the 2018 budgets for Foundation, Colorado DDC programs and Kentucky DDC programs as amended
BY: Julie Wohlers
SECOND: Jill Distel
VOTE: Passed unanimously; Motion carries

NEW BUSINESS

Colonel's Challenge Report

John provided an update regarding the net fundraising revenue from the 2017 Colonel's Challenge event

Draft 2018 Scholarship Documents

Board discussed the 2018 Foundation scholarship requirements, essay topic and community service requirement

Hardship 2017-16

Board discussed Hardship 2017-16 via email on November 27, 2017 – December 1, 2017

Brett Mattson, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Joy Grissom, Amy Nichols, Larry Oletski and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2017-16 \$2,000.00 for medical expenses, plus \$738.00 for 2017 ACSPP dues, totaling \$2,738.00
BY: Jane Crisman
SECOND: Larry Oletski
VOTE: Approved unanimously; Motion carries

Hardship 2017-17

Board discussed Hardship 2017-17 via email on December 19, 2017 – December 20, 2017

Brett Mattson, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Joy Grissom, Amy Nichols and Larry Oletski participated in the discussion

MOTION: To award Hardship Applicant 2017-17 \$409.40 for travel expenses
BY: Joy Grissom
SECOND: Carole Adler
VOTE: Approved unanimously; Motion carries

Medical Hardship Considerations

Board discussed their standard operating procedure regarding medical hardship considerations and awards

Foundation Board of Trustees Meeting Adjournment

MOTION: To adjourn the December 7, 2017 Foundation Board of Trustees meeting at 12:15pm
BY: Carole Adler
SECOND: Jane Crisman
VOTE: Approved unanimously; Motion carries

The next regular meeting of the Colorado State Patrol Family Foundation Board of Trustees will be held on Thursday, February 8, 2018 at 9:00am at 55 Wadsworth Boulevard.

Foundation Board of Trustees Term Limits

<u>Trustee Name</u>	<u>Term Expiration</u>
Carole Adler (C)	February 2020
Chris Augustine (M)	April 2018
Jane Crisman (M)	October 2018
Jill Distel (M)	April 2020
Joy Grissom (M)	April 2019
Colonel Scott Hernandez (M)	Ex-Officio Trustee
Brett Mattson (M)	April 2018
Amy Nichols (C)	August 2019
Larry Oletski (M)	ACSPP President
Lynnette Stieb (M)	April 2020
Julie Wohlers (C)	April 2020