



**Colorado State Patrol Family Foundation  
Board of Trustees Meeting  
55 Wadsworth Boulevard  
Lakewood, CO 80226  
MINUTES OF THE BOARD  
Thursday, February 8, 2018**

President Brett Mattson called a regular meeting of the Board of Trustees of the Colorado State Patrol Family Foundation (hereafter referred to as “the Foundation”) to order at 9:02am on Thursday, February 8, 2018.

**Foundation Trustees Present:**

Brett Mattson	President
Jane Crisman	Secretary/Treasurer
Carole Adler	Trustee
Chris Augustine	Trustee
Joy Grissom	Trustee (GoToMeeting)
Larry Oletski	Trustee
Colonel Matt Packard	Ex-Officio Trustee
Julie Wohlers	Trustee (GoToMeeting)

**Foundation Trustees Absent:**

Lynnette Stieb	Vice President
Jill Distel	Trustee
Amy Nichols	Trustee

**Foundation Staff Present:**

John Anderson	Director
Katie Maselbas	Administrator

**Approval of Previous Meeting Minutes**

MOTION: To approve the meeting minutes from the December 7, 2017 meeting as presented

BY: Julie Wohlers

SECOND: Jane Crisman

VOTE: Approved unanimously; Motion carries

### **Treasurer's Report**

John reviewed the Foundation's calendar year 2017 financials with the Board

MOTION: To accept the financial statements as presented  
BY: Joy Grissom  
SECOND: Julie Wohlers  
VOTE: Approved unanimously; Motion carries

### **UNFINISHED BUSINESS**

#### **Actionable Items from December 2017 Meeting**

Board reviewed the remaining actionable items from the December 2017 meeting and they will be revisited at the April meeting, if needed

MOTION: To approve the Foundation Mission Statement as edited  
BY: Joy Grissom  
SECOND: Julie Wohlers  
VOTE: Approved unanimously; Motion carries

### **NEW BUSINESS**

#### **2018 Governance – Officer Elections**

Board discussed officer elections and decided to postpone vote until the April 2018 meeting when absent Trustees are able to be present

#### **ACSPP Lease Agreement**

Foundation President and ACSPP President each signed the 2018 ACSPP lease agreement

#### **American Flags for Officer Caskets**

Board discussed purchasing American flags to use in the field for fallen officer situations; Board will vote on whether or not to purchase the flags after more information is collected

**Assistance to Individuals**

Board discussed making donations to officers injured in the Douglas County shooting event via email on January 3, 2018

Brett Mattson, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Joy Grissom, Amy Nichols and Julie Wohlers participated in the discussion

MOTION: To award Deputy Taylor Davis, Deputy Michael Doyle, Deputy Jeff Pelle, and Officer Thomas O'Donnell \$1,000.00 each, totaling \$4,000.00, from the 10-78 Fund for injuries sustained in the line of duty on 12/31/2017  
BY: Chris Augustine  
SECOND: Brett Mattson  
VOTE: Approved unanimously; Motion carries

Board discussed making donations to the officers injured in the El Paso County shooting event via email on February 6, 2018

Brett Mattson, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Joy Grissom, Larry Oletski and Julie Wohlers participated in the discussion

MOTION: To award Deputy Jake Abendschan, Deputy Scott Stone and Officer Marcus Yanez \$1,000.00 each, totaling \$3,000.00, from the 10-78 Fund for injuries sustained in the line of duty on February 5, 2018  
BY: Carole Adler  
SECOND: Joy Grissom  
VOTE: Eight votes for, two did not vote; Motion carries

**Board Member Conflict of Interest Statements**

Board members were asked to complete their annual conflict of interest statements

**Board Member Proof of Insurance**

Board members were asked to submit their annual proof of personal vehicle insurance

**Compensation Committee**

Board discussed creating a compensation committee to work with the staff and research appropriate compensation values

MOTION: To form a compensation committee that will research and discuss staff compensation  
BY: Jane Crisman  
SECOND: Larry Oletski  
VOTE: Approved unanimously; Motion carries

### **CSPFF Bylaw Renewal**

Board discussed renewal of Foundation Bylaws and decided to postpone their approval vote until the April 2018 meeting when the Mission Statement has been updated

### **DDC Meeting Recap and Update**

John provided a DDC update to the Board; Joy recapped a DDC meeting that took place on October 31, 2017 for the remainder of the Board

MOTION: To form a DDC committee that will work to support the staff and to keep the Board up-to-date on DDC business  
BY: Larry Oletski  
SECOND: Julie Wohlers  
VOTE: Approved unanimously; Motion carries

### **Colorado Grand Update**

Board discussed 2018 Colorado Grand event and what gifts will be purchased for participants this year

### **Hardship 2018-01**

Board discussed Hardship 2018-01 via email on January 30, 2018

Brett Mattson, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Joy Grissom, Amy Nichols, Larry Oletski and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2018-01 \$10,141.00 for travel expenses related to a medical emergency  
BY: Larry Oletski  
SECOND: Joy Grissom  
VOTE: Approved unanimously; Motion carries

### **Round Table Discussion**

Board discussed the possibility of another 10-33 Roping event and John reported the 2018 Colonel's Challenge contract has been signed with the Sanctuary for an event on Wednesday, July 11<sup>th</sup>

### **CSPFF Investment Policy – Mr. Scott Toman**

Mr. Scott Toman joined the Board to discuss the Foundation's 2018 investment strategy and policy

**Foundation Board of Trustees Meeting Adjournment**

MOTION: To adjourn the February 8, 2018 Foundation Board of Trustees meeting at 11:53am  
BY: Jane Crisman  
SECOND: Joy Grissom  
VOTE: Approved unanimously; Motion carries

*The next regular meeting of the Colorado State Patrol Family Foundation Board of Trustees will be held on Thursday, April 12, 2018 at 9:00am at 55 Wadsworth Boulevard.*

**Foundation Board of Trustees Term Limits**

<b><u>Trustee Name</u></b>	<b><u>Term Expiration</u></b>
Carole Adler (C)	February 2020
Chris Augustine (M)	April 2018
Jane Crisman (M)	October 2018
Jill Distel (M)	April 2020
Joy Grissom (M)	April 2019
Brett Mattson (M)	April 2018
Amy Nichols (C)	August 2019
Larry Oletski (M)	ACSPP President
Colonel Matt Packard (M)	Ex-Officio Trustee
Lynnette Stieb (M)	April 2020
Julie Wohlers (C)	April 2020