



**Colorado State Patrol Family Foundation
Board of Trustees Meeting
55 Wadsworth Boulevard
Lakewood, CO 80226
MINUTES OF THE BOARD
Thursday, April 12, 2018**

President Brett Mattson called a regular meeting of the Board of Trustees of the Colorado State Patrol Family Foundation (hereafter referred to as “the Foundation”) to order at 1:02pm on Thursday, April 12, 2018.

Foundation Trustees Present:

Brett Mattson	President
Lynnette Stieb	Vice President
Carole Adler	Trustee (GoToMeeting)
Chris Augustine	Trustee
Jill Distel	Trustee (GoToMeeting)
Joy Grissom	Trustee
Amy Nichols	Trustee

Foundation Trustees Absent:

Jane Crisman	Secretary/Treasurer
Larry Oletski	Trustee
Colonel Matt Packard	Ex-Officio Trustee
Julie Wohlers	Trustee

Foundation Staff Present:

John Anderson	Director
Katie Maselbas	Administrator

Approval of Previous Meeting Minutes

MOTION: To approve the meeting minutes from the February 8, 2018 meeting as presented

BY: Joy Grissom

SECOND: Jill Distel

VOTE: Approved unanimously; Motion carries

Treasurer's Report

John reviewed the Foundation's January-February 2018 financials with the Board

MOTION: To approve the financial statements as presented
BY: Lynnette Stieb
SECOND: Amy Nichols
VOTE: Approved unanimously; Motion carries

DDC Update

John provided a DDC update to the Board, to include Colorado's program performance in 2018, as well as an update on the Xcel Energy project and the Kentucky program

UNFINISHED BUSINESS

Actionable Items from February 2018 Meeting

Board reviewed the remaining actionable items from the February 2018 meeting and they will be revisited at the June meeting, if needed

CSPFF Officer Elections

Board discussed nominations for the 2018 Foundation Executive Board

MOTION: To nominate Joy Grissom as the President of the Foundation
BY: Lynnette Stieb
SECOND: Amy Nichols
VOTE: Approved unanimously; Motion carries

MOTION: To nominate Lynnette Stieb as the Vice President of the Foundation
BY: Jill Distel
SECOND: Amy Nichols
VOTE: Approved unanimously; Motion carries

MOTION: To nominate Jane Crisman as the Secretary/Treasurer of the Foundation
BY: Joy Grissom
SECOND: Lynnette Stieb
VOTE: Approved unanimously; Motion carries

Board Member Term Limits

Board discussed expiring term limits of current Trustees

MOTION: To approve Brett Mattson and Chris Augustine as Trustees of the Colorado State Patrol Family Foundation
BY: Joy Grissom
SECOND: Amy Nichols
VOTE: Approved unanimously; Motion carries

Compensation Committee

Board discussed the purpose of and staffing the compensation committee

DDC Committee

Board discussed the purpose of and staffing the DDC committee

NEW BUSINESS

Assistance to Individuals

Board discussed covering the cost of airfare and hotel to send six members of Trooper Molly Tyler’s immediate family to the National Law Enforcement Memorial ceremony in Washington, DC via email on March 25, 2018

Brett Mattson, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Joy Grissom, Amy Nichols and Julie Wohlers participated in the discussion

MOTION: To pay for airfare and hotel, up to \$6,000.00, for six members of Trooper Tyler’s family to attend the National Law Enforcement Memorial ceremony in Washington, DC
BY: Chris Augustine
SECOND: Amy Nichols
VOTE: Nine votes for, one did not vote; Motion carries

Hardship 2018-02

Board discussed Hardship Request 2018-02 via email on March 13, 2018

Brett Mattson, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Joy Grissom, Amy Nichols and Larry Oletski participated in the discussion

MOTION: To award Hardship Applicant 2018-02 \$11,000.00 to assist with expenses related to the death of his son, plus \$591.00 to cover one year of ACSPP dues, for a total award of \$11,591.00
BY: Carole Adler
SECOND: Chris Augustine
VOTE: Eight votes for, two did not vote; Motion carries

Hardships for Retirees

Board discussed the possibility of offering Foundation hardships to ACSPP retirees and will discuss again at the June meeting

DDC Survey

Board discussed distributing a survey to all Colorado DDC instructors to reinforce the Board's commitment to them and gather feedback from the instructor base

Round Table Discussion

Board discussed participant gifts for the 2018 Colorado Grand event

MOTION: To approve up to \$15,000.00 for the purchase of 2018 Colorado Grand participant gifts; hats, scarves, coins and driving gloves
BY: Brett Mattson
SECOND: Lynnette Stieb
VOTE: Six votes for, one vote against; Motion carries

Foundation Board of Trustees Meeting Adjournment

MOTION: To adjourn the April 12, 2018 Foundation Board of Trustees meeting at 2:38pm
BY: Joy Grissom
SECOND: Jill Distel
VOTE: Approved unanimously; Motion carries

The next regular meeting of the Colorado State Patrol Family Foundation Board of Trustees will be held on Thursday, June 14, 2018 at 9:00am at 55 Wadsworth Boulevard.

Foundation Board of Trustees Term Limits

<u>Trustee Name</u>	<u>Term Expiration</u>
Carole Adler (C)	February 2020
Chris Augustine (M)	April 2021
Jane Crisman (M)	October 2018
Jill Distel (M)	April 2020
Joy Grissom (M)	April 2019
Brett Mattson (M)	April 2021
Amy Nichols (C)	August 2019
Larry Oletski (M)	ACSPP President
Colonel Matt Packard (M)	Ex-Officio Trustee
Lynnette Stieb (M)	April 2020
Julie Wohlers (C)	April 2020