



**Colorado State Patrol Family Foundation  
Board of Trustees Meeting  
55 Wadsworth Boulevard  
Lakewood, CO 80226  
MINUTES OF THE BOARD  
Thursday, August 9, 2018**

President Joy Grissom called a regular meeting of the Board of Trustees of the Colorado State Patrol Family Foundation (hereafter referred to as “the Foundation”) to order at 1:02pm on Thursday, August 9, 2018.

**Foundation Trustees Present:**

Joy Grissom	President
Lynnette Stieb	Vice-President (GoToMeeting)
Jane Crisman	Secretary/Treasurer (GoToMeeting)
Carole Adler	Trustee (GoToMeeting)
Jill Distel	Trustee (GoToMeeting)
Karen Griggs	Trustee
Brett Mattson	Trustee
Amy Nichols	Trustee
Larry Oletski	Trustee (GoToMeeting)

**Foundation Trustees Absent:**

Chris Augustine	Trustee
Colonel Matt Packard	Ex-Officio Trustee
Julie Wohlers	Trustee

**Foundation Staff Present:**

John Anderson	Director
Katie Maselbas	Administrator

### **Approval of Previous Meeting Minutes**

MOTION: To approve the meeting minutes from the June 14, 2018 meeting as presented  
BY: Jill Distel  
SECOND: Amy Nichols  
VOTE: Approved unanimously; Motion carries

### **Treasurer's Report**

John reviewed the Foundation's January-June 2018 financials with the Board

MOTION: To approve the financial statements as presented  
BY: Karen Griggs  
SECOND: Brett Mattson  
VOTE: Approved unanimously; Motion carries

### **DDC Update**

John provided a DDC update to the Board, to include the Colorado program's PTSA project, a new partnership with Valley Wide Health Systems in the Arkansas Valley, and the program's need for new instructors in certain areas of the state

### **UNFINISHED BUSINESS**

#### **Actionable Items from the June 2018 Meeting**

Board reviewed the remaining actionable items from the June 2018 meeting and they will be revisited at the October meeting, if needed

MOTION: To establish a hardship fund for ACSPP retirees, which will be funded at the beginning of each calendar year with underspent hardship funds from the previous calendar year; effective immediately, the \$6,700.00 of underspent hardship funds from 2017 will fund the retiree hardship fund for the remainder of 2018; this fund will be reviewed annually to determine feasibility  
BY: Brett Mattson  
SECOND: Amy Nichols  
VOTE: Approved unanimously; Motion carries

### **NEW BUSINESS**

#### **Colonel's Challenge Recap**

Board discussed the details of the 2018 Colonel's Challenge event, to include an estimated net revenue

### **Hardship Fund Waiting Period**

Board discussed whether there should be a waiting period for new ACSPP members before they are eligible for a Foundation hardship

MOTION: An active ACSPP member is eligible for Foundation hardships after a 90-day wait period, with the exception of extraordinary circumstances to be determined by the Foundation Board  
BY: Amy Nichols  
SECOND: Brett Mattson  
VOTE: Approved unanimously; Motion carries

### **Hardship 2018-03**

Board discussed Hardship request 2018-03 via email on July 11-12, 2018

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2018-03 \$10,000.00 to assist with medical expenses  
BY: Amy Nichols  
SECOND: Chris Augustine  
VOTE: Nine votes for, one vote against, one did not vote; Motion carries

### **Hardship 2018-04**

Board discussed Hardship application 2018-04

MOTION: To award Hardship Applicant 2018-04 \$5,078.86 to assist with medical expenses  
BY: Brett Mattson  
SECOND: Larry Oletski  
VOTE: Five votes for, three votes against, three did not vote; Motion carries

### **Hardship 2018-05**

Board discussed Hardship application 2018-05

MOTION: To award Hardship Applicant 2018-05 \$9,000.00 to assist with medical expenses  
BY: Lynnette Stieb  
SECOND: Amy Nichols  
VOTE: Approved unanimously; Motion carries

**Round Table Discussion**

Board discussed the possibility of creating committees for hardships and scholarships, holding Trustee conference calls during the months the Board does not meet in-person, and recapped the Foundation’s scholarship reception

**Foundation Board of Trustees Meeting Adjournment**

MOTION: To adjourn the August 9, 2018 Foundation Board of Trustees meeting at 3:41pm  
BY: Brett Mattson  
SECOND: Amy Nichols  
VOTE: Approved unanimously; Motion carries

*The next regular meeting of the Colorado State Patrol Family Foundation Board of Trustees will be held on Thursday, October 11, 2018 at 1:00pm at 55 Wadsworth Boulevard.*

**Foundation Board of Trustees Term Limits**

<b><u>Trustee Name</u></b>	<b><u>Term Expiration</u></b>
Carole Adler (C)	February 2020
Chris Augustine (M)	April 2021
Jane Crisman (M)	October 2018
Jill Distel (M)	April 2020
Karen Griggs (C)	June 2021
Joy Grissom (M)	April 2019
Brett Mattson (M)	April 2021
Amy Nichols (C)	August 2019
Larry Oletski (M)	ACSPP President
Colonel Matt Packard (M)	Ex-Officio Trustee
Lynnette Stieb (M)	April 2020
Julie Wohlers (C)	April 2020