



**Colorado State Patrol Family Foundation  
Board of Trustees Meeting  
55 Wadsworth Boulevard  
Lakewood, CO 80226  
MINUTES OF THE BOARD  
Thursday, October 11, 2018**

President Joy Grissom called a regular meeting of the Board of Trustees of the Colorado State Patrol Family Foundation (hereafter referred to as “the Foundation”) to order at 1:00pm on Thursday, October 11, 2018.

**Foundation Trustees Present:**

Joy Grissom	President
Lynnette Stieb	Vice-President (GoToMeeting)
Jane Crisman	Secretary/Treasurer (GoToMeeting)
Chris Augustine	Trustee
Karen Griggs	Trustee
Brett Mattson	Trustee
Amy Nichols	Trustee
Julie Wohlers	Trustee

**Foundation Trustees Absent:**

Carole Adler	Trustee
Jill Distel	Trustee
Colonel Matt Packard	Ex-Officio Trustee
Larry Oletski	Trustee

**Foundation Staff Present:**

John Anderson	Director
Katie Maselbas	Administrator

**Approval of Previous Meeting Minutes**

MOTION: To approve the meeting minutes from August 9, 2018 as presented  
BY: Chris Augustine  
SECOND: Karen Griggs  
VOTE: Approved unanimously; Motion carries

### **Treasurer's Report**

John reviewed the Foundation's January-August 2018 financials with the Board

MOTION: To approve the financial statements as presented  
BY: Julie Wohlers  
SECOND: Brett Mattson  
VOTE: Approved unanimously; Motion carries

### **DDC Update**

John provided a DDC update to the Board, to include the Alive at 25 curriculum revision with NSC, an update on the Colorado program's PTA project, and an update on the Valley Wide Health Systems partnership

### **UNFINISHED BUSINESS**

#### **Actionable Items from August 2018 Meeting**

Board reviewed the remaining actionable items from the August 2018 meeting and they will be revisited at the December meeting, if needed

MOTION: To contract Compensation Resources to provide guidance for employee total compensation plan, spending up to \$12,000.00, with a 6-8 week turn around  
BY: Chris Augustine  
SECOND: Amy Nichols  
VOTE: Approved unanimously; Motion carries

### **NEW BUSINESS**

#### **Colorado Grand Recap**

Chris provided a recap of the 2018 Colorado Grand event and discussed plans/needs for future events

#### **Fallen Officer Fund – Process Development**

Board discussed the needs, requirements and process development to support the children of fallen Troopers, as they near the age of attending college

**Hardship 2018-06**

Board discussed Hardship request 2018-06 via email on August 19, 2018

Joy Grissom, Lynnette Stieb, Jane Crisman, Chris Augustine, Jill Distel, Brett Mattson, Amy Nichols, Larry Oletski and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2018-06 \$5,000.00 to assist with housing related expenses  
BY: Jill Distel  
SECOND: Lynnette Stieb  
VOTE: Nine votes for, two did not vote; Motion carries

**Hardship 2018-07**

Board discussed Hardship request 2018-07 via email on August 19-20, 2018

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Karen Griggs, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2018-07 \$5,000.00 to assist with medical expenses  
BY: Jill Distel  
SECOND: Karen Griggs  
VOTE: Approved unanimously; Motion carries

**Hardship 2018-08**

Board discussed Hardship request 2018-08 via email on September 4-5, 2018

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2018-08 \$750.00 to assist with housing expenses  
BY: Jane Crisman  
SECOND: Jill Distel  
VOTE: Ten votes for, one did not vote; Motion carries

**Hardship 2018-09**

Board discussed Hardship request 2018-09 via email on September 18, 2018

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Karen Griggs, Brett Mattson, Amy Nichols, and Larry Oletski participated in the discussion

MOTION: To award Hardship Applicant 2018-09 \$600.00 to assist with medical expenses  
BY: Amy Nichols  
SECOND: Jill Distel  
VOTE: Ten votes for, one did not vote; Motion carries

**Hardship 2018-10**

Board discussed Hardship request 2018-10 via email on September 25, 2018

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Karen Griggs, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2018-10 \$4,125.00 to assist with medical and travel expenses  
BY: Larry Oletski  
SECOND: Amy Nichols  
VOTE: Approved unanimously; Motion carries

**Hardship 2018-11**

Board discussed Hardship request 2018-11 via email on September 27, 2018

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Karen Griggs, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2018-11 \$6,196.98 to assist with non-medical expenses  
BY: Carole Adler  
SECOND: Amy Nichols  
VOTE: Approved unanimously; Motion carries

### **Hardship 2018-12**

Board discussed Hardship request 2018-12 via email on October 1, 2018

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Jill Distel, Karen Griggs, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2018-12 \$18,000.00 to assist with medical expenses  
BY: Lynnette Stieb  
SECOND: Carole Adler  
VOTE: Nine votes for, one vote against, one did not vote; Motion carries

### **Hardship 2018-13**

Board discussed Hardship application 2018-13 and will vote on an award once more information is provided by the applicant

### **2019 Draft Budget**

Board discussed the draft 2019 budgets, will submit questions to John, and will vote on a final budget at the December meeting

### **2019 Scholarship Eligibility and Requirements**

Board discussed scholarship eligibility, requirements and processes for the 2019 scholarship award year; will follow-up via a conference call in November

### **Role of a Board Member**

Board discussed better defining their process of applying to be a Foundation Trustee, what is expected of a Trustee, etc. and will revisit at the December meeting

### **Round Table Discussion**

Board discussed the status of the Foundation's response to the letter sent by the Stevinson family, regarding the land donation for a CSP museum

### **Foundation Board of Trustees Meeting Adjournment**

MOTION: To adjourn the October 11, 2018 Foundation Board of Trustees meeting at 4:00pm  
BY: Brett Mattson  
SECOND: Amy Nichols  
VOTE: Approved unanimously; Motion carries

*The next regular meeting of the Colorado State Patrol Family Foundation Board of Trustees will be held on Thursday, December 13, 2018 at 1:00pm at 55 Wadsworth Boulevard.*

## **Foundation Board of Trustees Term Limits**

<b><u>Trustee Name</u></b>	<b><u>Term Expiration</u></b>
Carole Adler (C)	February 2020
Chris Augustine (M)	April 2021
Jane Crisman (M)	October 2018
Jill Distel (M)	April 2020
Karen Griggs (C)	June 2021
Joy Grissom (M)	April 2019
Brett Mattson (M)	April 2021
Amy Nichols (C)	August 2019
Larry Oletski (M)	ACSPP President
Colonel Matt Packard (M)	Ex-Officio Trustee
Lynnette Stieb (M)	April 2020
Julie Wohlers (C)	April 2020