



**Colorado State Patrol Family Foundation
Board of Trustees Meeting
55 Wadsworth Boulevard
Lakewood, CO 80226
MINUTES OF THE BOARD
Thursday, February 14, 2019**

President Joy Grissom called a regular meeting of the Board of Trustees of the Colorado State Patrol Family Foundation (hereafter referred to as “the Foundation”) to order at 1:05pm on Thursday, February 14, 2019.

Foundation Trustees Present:

Joy Grissom	President
Jane Crisman	Secretary/Treasurer (Telephone)
Karen Griggs	Trustee
Brett Mattson	Trustee
Amy Nichols	Trustee (Telephone)
Larry Oletski	Trustee (Telephone)
Chris Augustine	Trustee

Foundation Trustees Absent:

Lynnette Stieb	Vice-President
Carole Adler	Trustee
Jill Distel	Trustee
Colonel Matt Packard	Ex-Officio Trustee
Julie Wohlers	Trustee

Foundation Staff Present:

John Anderson	Director
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Foundation Guests Present:

Shane Scovel (left at 3:40pm)	Colorado State Patrol
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Approval of Previous Meeting Minutes

MOTION: To approve the meeting minutes from December 13, 2018 and January 17, 2019, as presented
BY: Larry Oletski
SECOND: Karen Griggs
VOTE: Approved unanimously; Motion carries

Treasurer's Report

John reviewed the Foundation's calendar year 2018 financials with the Board

MOTION: To approve the financial statements as presented
BY: Brett Mattson
SECOND: Karen Griggs
VOTE: Approved unanimously; Motion carries

DDC Update

John provided a DDC update to the Board, to include an update on the Valley-Wide Health Systems project, DDC's sponsorship of CSP seatbelt challenges, an upcoming Fox31 television story, a potential grant in partnership with DriveSmart to provide free Alive at 25 classes in Jefferson County, court participation, Instructor Trainer meeting, a recent program complaint, Kentucky Safe Driver update, Xcel Energy ADOD program, and offering free classes in Weld County in April

UNFINISHED BUSINESS

Actionable Items from December 2018 Meeting

Board reviewed the remaining actionable items from the December 2018 meeting, and they will be revisited at the April meeting, if needed.

NEW BUSINESS

Trustee Reports

Joy asked each Trustee what they have done to support the Foundation since the last meeting

Each Trustee shared their efforts over the past 30-days

Colonel's Challenge Update

Amy and Katie met with the Westphal's to discuss how the Board can support the tournament and begin working on a succession plan to ensure the tournament's continued success when the Westphal's are ready to retire

John stated that Annette's Independent Contractor agreement has been signed, but he is still waiting on the Sanctuary to provide a signed copy of the event contract

Colorado Grand Recap

Chris shared ideas for 2019 participant gifts and Colonel Packard's expressed appreciation towards the Grand, Patrol and Foundation partnership

Joy stated she is working on utilizing the remaining donor directed funds still available for officer safety items

MOTION: To provide Chris with a budget not to exceed \$8,500.00 in support of Grand event giveaway expenses
BY: Joy Grissom
SECOND: Brett Mattson
VOTE: Approved unanimously; Motion carries

CSPFF Appreciation Banquet

John provided an update to the Trustees on where the effort currently stands and what needs to be accomplished

Reinstating Bylaws

Board reviewed the Foundation's current Bylaws and agreed that no changes need to be made

MOTION: To renew the current Bylaws with no changes
BY: Karen Griggs
SECOND: Amy Nichols
VOTE: Approved unanimously; Motion carries

Hardship 2019-01

Board discussed Hardship request 2019-01 via email on January 2, 2019

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Karen Griggs, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2019-01 \$4,710.97 to assist with medical expenses
BY: Amy Nichols
SECOND: Chris Augustine
VOTE: Approved unanimously; Motion carries

Hardship 2019-02

Board discussed Hardship request 2019-02 via email on January 10, 2019

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2019-02 \$5,000.00 to assist with medical expenses
BY: Lynnette Stieb
SECOND: Amy Nichols
VOTE: Ten votes for, one did not vote; Motion carries

Hardship 2019-03

Board discussed Hardship request 2019-03 via email on January 29, 2019

Joy Grissom, Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Karen Griggs, Brett Mattson Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2019-03 \$5,000.00 to assist with medical and non-medical expenses
BY: Larry Oletski
SECOND: Amy Nichols
VOTE: Ten votes for, one abstention; Motion carries

Hardship 2019-04

Board discussed Hardship request 2019-04 via email on February 7-8, 2019

Joy Grissom, Lynnette Stieb, Jane Crisman, Chris Augustine, Jill Distel, Brett Mattson Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2019-04 \$6,000.00 to assist with medical expenses
BY: Lynnette Stieb
SECOND: Amy Nichols
VOTE: Nine votes for, two did not vote; Motion carries

Hardship 2019-05

Board discussed Hardship application 2019-05 at the February meeting

MOTION: To award Hardship Applicant 2019-05 \$6,900.00 to assist with medical expenses
BY: Joy Grissom
SECOND: Chris Augustine
VOTE: Approved unanimously; Motion carries

Hardship 2019-06

Board discussed Hardship application 2019-06 at the February meeting

MOTION: To award Hardship Applicant 2019-06 \$5,000.00 to assist with medical expenses
BY: Brett Mattson
SECOND: Karen Griggs
VOTE: Approved unanimously; Motion carries

Hardship 2019-07

Board discussed Hardship request 2019-07 via email on February 13, 2019

Lynnette Stieb, Jane Crisman, Carole Adler, Chris Augustine, Jill Distel, Karen Griggs, Brett Mattson, Amy Nichols, Larry Oletski, and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2019-07 \$3,800.00 to assist with medical expenses
BY: Jane Crisman
SECOND: Jill Distel
VOTE: Ten votes for, one did not vote; Motion carries

Board discussed the Hardship Fund, recent applications, funding amounts, timing and processes

MOTION: Hardship Fund will limit medical awards to \$5,000.00, with no requirement for a showing of proof; and, with the caveat that the Board could consider awarding higher amounts with “documented exceptional circumstances.”
BY: Brett Mattson
SECOND: Chris Augustine
VOTE: Approved unanimously; Motion carries

Scholarship Committee Update

The Board reviewed and approved the proposed rating questions for the Scholarship Committee

Vision, Mission and Goals

Joy reviewed the work product from the Foundation Vision Building and Board Member Development meeting and asked for Trustees to identify areas of same to which they would commit

Round Table Discussion

Joy reviewed upcoming events and encouraged Board participation, Jane asked about on-line donations and adding missing “Funds” to the giving opportunity, John will send flowers to Lynnette, a potential scheduling conflict was identified for the April meeting, Brett resigned from the Board

Foundation Board of Trustees Meeting Adjournment

MOTION: To adjourn the February 14, 2019 Foundation Board of Trustees meeting at 4:00pm
BY: Brett Mattson
SECOND: Karen Griggs
VOTE: Approved unanimously; Motion carries

*The next regular meeting of the Colorado State Patrol Family Foundation Board of Trustees will **tentatively** be held on Thursday, April 11, 2019 at 1:00pm at 55 Wadsworth Boulevard.*

Foundation Board of Trustees Term Limits

<u>Trustee Name</u>	<u>Term Expiration</u>
Carole Adler (C)	February 2020
Chris Augustine (M)	April 2021
Jane Crisman (M)	October 2021
Jill Distel (M)	April 2020
Karen Griggs (M)	June 2021
Joy Grissom (M)	April 2019
Amy Nichols (C)	August 2019
Larry Oletski (M)	ACSPP President
Colonel Matt Packard (M)	Ex-Officio Trustee
Lynnette Stieb (M)	April 2020
Julie Wohlers (C)	April 2020