



**Colorado State Patrol Family Foundation
Board of Trustees Meeting
55 Wadsworth Boulevard
Lakewood, CO 80226
MINUTES OF THE BOARD
Thursday, June 13, 2019**

President Joy Grissom called a regular meeting of the Board of Trustees of the Colorado State Patrol Family Foundation (hereafter referred to as “the Foundation”) to order at 1:04pm on Thursday June 13, 2019.

Foundation Trustees Present:

Joy Grissom	President (Telephone)
Amy Nichols	Vice President
Karen Griggs	Secretary/Treasurer
Jane Crisman	Trustee
Jill Distel	Trustee
Larry Oletski	Trustee (Telephone)
Shane Scovel	Trustee
Julie Wohlers	Trustee

Foundation Trustees Absent:

Colonel Matt Packard	Ex-Officio Trustee
Lynnette Stieb	Trustee

Foundation Staff Present:

John Anderson	Director
Katie Maselbas	Administrator
Amy Nathlich	Administrator

Approval of Previous Meeting Minutes

MOTION: To approve the meeting minutes from April 11, 2019, as presented
BY: Julie Wohlers
SECOND: Amy Nichols
VOTE: Approved unanimously; Motion carries

MOTION: To approve the meeting minutes from May 9, 2019, as presented
BY: Jill Distel
SECOND: Jane Crisman
VOTE: Approved unanimously; Motion carries

Treasurer's Report

John reviewed the Foundation's January-April 2019 financials with the Board

MOTION: To approve the financial statements as presented
BY: Karen Griggs
SECOND: Julie Wohlers
VOTE: Approved unanimously; Motion carries

DDC Update

John and Amy Nathlich provided a DDC update to the Board to include the marketing infringement situation with a local driving school, Kentucky Safe Driver program grants and projects, Valley-Wide Health Systems effort, instructor openings and a complaint from a student.

UNFINISHED BUSINESS

Trustee Reports

Joy asked each Trustee what they have done to support the Foundation since the last meeting; each Trustee shared their efforts over the past 60-days

Actionable Items from April 2019 Meeting

Board reviewed the remaining actionable items from the April meeting, and they will be revisited at the August meeting, if needed

MOTION: To Board designate a maximum of \$50,000.00 per dependent child for line of duty death education expenses
BY: Shane Scovel
SECOND: Karen Griggs
VOTE: Approved unanimously; Motion carries

MOTION: To approve up to \$3,000.00 to purchase 31 American flags and distribute to CSP Captains for use in line of duty deaths
BY: Amy Nichols
SECOND: Jane Crisman
VOTE: Approved unanimously; Motion carries

MOTION: To approve the updated hardship guidelines, minus the creation of a committee
BY: Julie Wohlers
SECOND: Larry Oletski
VOTE: Approved unanimously; Motion carries

MOTION: To approve the retiree hardship guidelines, minus the creation of a committee
BY: Jane Crisman
SECOND: Julie Wohlers
VOTE: Approved unanimously; Motion carries

Colonel's Challenge Update

John and Katie provided an update on the 2019 Colonel's Challenge; foursomes are sold out, but more hole sponsorships are needed

CSPFF Appreciation Banquet

John and Joy provided an update on the Appreciation Banquet, occurring in July; invitations have been mailed and Colonel Packard will be videotaping a welcome segment, since he will not be able to attend in person

NEW BUSINESS

Foundation Rebranding

Board discussed the need to rebrand the Foundation; creating a new logo, image, etc. as the Board works toward expanding its programs and mission moving forward

Strategic Plan Document and SWOT Analysis

Board discussed the creation of a Strategic Plan to help guide the Foundation in its endeavors; will revisit this discussion at the August meeting

Hardship 2019-12

Board discussed Hardship request 2019-12 via email on May 8, 2019

Joy Grissom, Amy Nichols, Karen Griggs, Jane Crisman, Jill Distel, Larry Oletski, Shane Scovel, Lynnette Stieb and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2019-12 \$10,000.00 to assist with medical expenses
BY: Lynnette Stieb
SECOND: Karen Griggs
VOTE: Approved unanimously; Motion carries

Hardship 2019-13

Board discussed Hardship request 2019-13 via email on May 15, 2019 and agreed that the request was not eligible for consideration, as it does not meet the Foundation’s Hardship Guidelines; no vote occurred

Hardship 2019-14

Board discussed Hardship request 2019-14 via email on May 17, 2019 and agreed that the request was not eligible for consideration, as the requestor had not yet been a member of the ACSPP for the requisite 90 days

Hardship 2019-15

Board discussed Hardship request 2019-15 via email on June 7, 2019

Joy Grissom, Amy Nichols, Karen Griggs, Jill Distel, Larry Oletski, Shane Scovel, Lynnette Stieb and Julie Wohlers participated in the discussion

MOTION: To award Hardship Applicant 2019-15 \$5,000.00 to assist with medical expenses
BY: Shane Scovel
SECOND: Julie Wohlers
VOTE: Eight votes for, one did not vote; Motion carries

Hardship 2019-16

Board discussed Hardship request 2019-16 in-person, at the June 13, 2019 meeting

MOTION: To award Hardship application 2019-16 \$850.00 to assist with medical and non-medical expenses
BY: Karen Griggs
SECOND: Jane Crisman
VOTE: Approved unanimously; Motion carries

Round Table Discussion

Jill asked for an update on the 2019 Colorado Grand and for John to distribute a Budget vs Actual financial report for YTD 2019

Foundation Board of Trustees Meeting Adjournment

MOTION: To adjourn the June 13, 2019 Foundation Board of Trustees meeting at 4:22pm
BY: Larry Oletski
SECOND: Jill Distel
VOTE: Approved unanimously; Motion carries

The next regular meeting of the Colorado State Patrol Family Foundation Board of Trustees will be held on Thursday, August 8, 2019 at 1:00pm at 55 Wadsworth Boulevard.

Foundation Board of Trustees Term Limits

<u>Trustee Name</u>	<u>Term Expiration</u>
Jane Crisman (M)	October 2021
Jill Distel (M)	April 2020
Karen Griggs (M)	June 2021
Joy Grissom (M)	April 2022
Amy Nichols (C)	August 2019
Larry Oletski (M)	ACSPP President
Colonel Matt Packard (M)	Ex-Officio Trustee
Shane Scovel (M)	April 2022
Lynnette Stieb (M)	April 2020
Julie Wohlers (C)	April 2020